



# United States Department of the Interior

FISH AND WILDLIFE SERVICE

Washington, D.C. 20240

OCT 13 1998

To: Publication Coordinators and Contracting Officers

From: Acting, Chief Printing and Publications

Subject: Fiscal Year 1999 Waiver for Duplicating and Color Copying

The Government Printing Office (GPO) has granted at our request, a waiver to procure duplicating work required in 48 hours or less, costing not more than \$1,000.00 and color copying costing not more than \$500.00, directly from commercial sources (e.g. Kinkos, PiP). The new waiver number is 99005.

Unlike previous years, the GPO is requiring timely receipt of the pertinent information relating to your waiver activity. All offices will be required to complete the bottom half of this memorandum and fax to the FWS Printing and Publications Office upon receipt of the invoice from the vendor.

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Upon receipt of your color copying or duplicating job insert the following information and fax along with a copy of the vendor invoice to FWS Printing and Publications: 202-208-7661

Region: \_\_\_\_\_ Waiver Number: 99005

Appropriation: \_\_\_\_\_ Expenditure: \_\_\_\_\_

Date ordered: \_\_\_\_\_ Date completed: \_\_\_\_\_

Contractor Name and Address: \_\_\_\_\_

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